# **YOUR NAME**

123 Main Street (205) 555-2323 Birmingham, AL 35233 ph.student@uab.edu

#### **EDUCATION**

University of Alabama at Birmingham, Birmingham, AL

Master of Public Health (MPH), expected XXXX

Concentration: Health Policy

Related Coursework: Healthcare Finance, Policy & Delivery; Health Policy & Health Systems; Principles of

Epidemiology; Methods in Health Services Research

### Auburn University, Auburn, AL

Bachelor of Science (BS) in Philosophy and Neuroscience, XXXX, cum laude

#### **EXPERIENCE**

**UAB Hospital**, Birmingham, AL, September 2016 – Present

Project Coordinator

- Evaluated compliance with HIPAA regulations and forecasted future needs to maintain regulatory compliance.
- Gathered and analyzed performance data to support restructuring of peri-operative services at hospital.
- Performed data analysis to facilitate improvement in pathology department call-order and lab result inquiries from neighboring hospitals.
- Participated in daily administration meetings regarding all facets of the hospital including: accreditation, budgeting, physician administration relations.
- Contributed statistical and research backstopping for federally-funded grant project.

# **UAB School of Public Health,** Birmingham, AL, January 2016 – May 2016

**Teaching Assistant** 

- Provided teaching support for graduate level course, "Economics for Healthcare Professionals".
- Responsible for advising students, curriculum development, and grading papers.

### World Health Organization, Geneva, Switzerland, May 2015 – August 2015

Intern, Health Systems Governance and Aid Effectiveness

- Performed qualitative and quantitative analysis on national health documents for 15 priority states.
- Identified weaknesses and areas for improvement in funding proposals from national governments.
- Worked as a member of an international team for health systems strengthening.
- Founding member of the WHO Intern Board.

# U.S. Bureau of Labor Statistics, Boston, MA, May 2010 – August 2010

Fed-State Cooperative Programs Intern

- Executed data compilation and research for Local Area Unemployment Statistics (LAUS) and Mass Layoff Statistics (MLS) program.
- Utilized statistical skills to assist with critical program reviews, such as the Occupational Employment Survey.

## **SKILLS**

**Foreign Language:** Fluent in Spanish, conversant in French **Computer:** SAS, basic GIS, Proficient in Microsoft Office Suite

## **ASSOCIATIONS**

- American Public Health Association (APHA) Member
- Yale Journal of Health Policy, Law & Ethics Staff Editor