# First Year

1150 10<sup>th</sup> Ave South
Birmingham, Alabama 35205

freshman@uab.edu
205-929-1000

#### Education

#### University of Alabama at Birmingham

April 2022

Bachelor of Science in Business Administration

#### **Thompson High School**

May 2018

High School Diploma with Honors

- 3.3/4.0 GPA
- National AP Scholar, National Honor Society

# **Employment Experience**

# **Highlands Bar and Grill**

Birmingham, AL

Cashier and Hostess (September 2018–Present)

- Present an overview of the restaurant to guest, provide suggestions from the menu, and quickly assist all guest
- Assist mangers in coordinating special events, menus, decorations, and more
- Process and operate guest transactions for take-out and accommodate special needs from guest

Publix Birmingham, AL

Front Service Clerk (June 2018 – August 2018)

- Provided premier customer service to guest in making sure their needs were met
- Answered questions and resolve inquiries from customers
- Collected revenue by receiving and recording payments

## **GAP Clothing Store**

Customer Service Representative (May 2017 – December 2017)

Birmingham, AL

- Offered a fast checkout service with genuine communication
- Resolved guest concerns in a helpful manner
- Educated customers on RED card benefits (i.e., save, pay, and shop)

# **Student Organization**

### **Future Business Leaders of America (FBLA)**

Competitor and Member (August 2016-May 2018)

- Competed in global business events at the regional and state levels in 2013-2015 (national convention in Florida)
- Received training in macroeconomics, microeconomics, management, and marketing
- Helped to organize fundraising events, generating \$500 towards annual trips to state and national competitions

## **Volunteer Experience**

## **Birmingham Humane Society**

Animal Shelter Worker (June 2017-August 2017)