UAB School of Health Professions
Interdisciplinary Research Pilot Grant – Request For Applications

Research Pilot Grant Requirements

1. COVER PAGE (1 page maximum) – Include project title, investigator's full name, academic degree(s), academic rank, department, division (if applicable), and contact information. Junior faculty may include their senior faculty mentor's information. If there are any collaborators, their information must be included. For projects with MPIs, include their complete information. Clearly identify the SHP department affiliation for each investigator to demonstrate the interdisciplinarity requirement is met.

2. SPECIFIC AIMS (1 page maximum) – One-page overview of the proposal that outlines significance, innovation, specific aims, and future NIH/federal grant submission plans.

3. RESEARCH PROPOSAL (3 pages maximum) – Up to three single-spaced pages, including tables and figures, in 11-point Arial font with 0.5 inch margins; critical elements as outlined below.

CRITICAL ELEMENTS OF THE THREE-PAGE RESEARCH PROPOSAL:

- **Background/Significance:** Provide an overview of the topic relevant to your specific aim(s) to demonstrate the public health significance and the need for this project.

- **Innovation:** Describe how the project is likely to innovate health, well-being, or healthcare.

- **Approach:** Summarize the methodologies and time frame to achieve your specific aim(s). Include statistical analysis plans, as well.

- **Impact:**
  - Briefly describe the potential transformational impact of achieving these goals.
  - Articulate how results will be used to generate preliminary data to enhance future research and to support future NIH grant proposals (i.e., K or R grants).
  - Provide specific benchmarks to evaluate progress and success.
  - Describe any current and past efforts that are relevant to this project, including those of MPIs, if applicable.
  - Describe any already-available resources such as institutional funds.

- **Timeline:** Include a timeline that accounts for initial IRB/IACUC application and approvals. (Applicants are encouraged to apply for all necessary IRB/IACUC approvals prior to the beginning of the funding period.)

- **Investigators:** Briefly describe your expertise and how you will achieve the goals of the project and use the preliminary data/findings from this proposal to apply for future funding. If you have assembled a **research team,** please describe the contributions of other team members. Junior faculty may submit this application in collaboration with a senior faculty mentor; please share how they will help contribute to your faculty development. Projects featuring **MPIs** should briefly describe the complementary expertise of the team and how you will achieve the goals of the project and use the data/findings from this proposal to apply for future funding as MPIs.

4. BUDGET/BUDGET JUSTIFICATION (1-page maximum) – Please complete the Budget Justification Form (provided on page 5) and include with your application.

- This award will not support indirect costs, PI salary, travel, or conference registration.

- Allowable costs include only those directly related to the research itself.
  - Allowable costs include, but are not limited to:
    - Participant remuneration
    - Equipment/supplies/software purchases
    - Personnel (i.e., research assistants, project coordinators)

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- ▪ Publication costs

5. REFERENCES (maximum of 15 references)

6. OTHER RESEARCH SUPPORT (no page limit) – Include a list of any research support, whether institutional or other.

7. BIOGRAPHICAL SKETCH OF APPLICANT(S) (5-page limit for each biosketch, NIH format; not included in page limit) – Use the following link for formatting instructions and the most up-to-date (non-fellowship) biosketch form: https://grants.nih.gov/grants/forms/biosketch.htm

8. FACULTY DEVELOPMENT AND SHP MISSION ADVANCEMENT PLAN (1/2 page maximum)
- Provide an overview of how this award will advance your research career and/or the research careers of the MPIs and support and advance SHP's mission.
- The applicant's department chair must approve, sign, and date the Faculty Development and SHP Mission Advancement Plan.

9. LETTERS OF SUPPORT – Include individual letters of support from each department chair whose faculty are participating in the project (one letter per participating SHP department) and your senior faculty mentor (if any) and any SHP/non-SHP collaborators (if any) with your application. **Letters should confirm the chair's support for their faculty member's participation and any agreed-upon resource commitments. Should you need teaching relief/course buy-out to accomplish your research goals, a letter of support indicating approval from your department chair is required.**

10. PREVIOUS SUMMARY STATEMENTS (IF APPLICABLE) – Please attach summary statements that you may have received from external sponsors regarding your unfunded grant proposals so as to inform how this pilot award can help fill the gap in funding toward generating missing preliminary data.

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Budget Justification Form

Applicant Name:

Applicant Email:

Project Title:

Item	Description	Justification	Amount
		TOTAL REQUESTED:	

Comments or further justification for above expenses:

Program Director Name:	
Program Director Signature:	**Date:**
Department Chair Name:	
Department Chair Signature:	**Date:**

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