

**SCHOOL OF NURSING
UNIVERSITY OF ALABAMA AT BIRMINGHAM
Position Description Dr. Hsiao-Lan Wang**

**Clinical Research Nurse Coordinator (CRNC) II
T215302**

SUMMARY:

The Clinical Research Nurse Coordinator II (CRNC II), reporting to the Principal Investigator (PI), will work on multiple behavioral studies among cancer patients. This position requires a CRNC II to deliver the behavioral protocols through video-conferencing calls, perform tasks designed in the project protocol, communicate the project to team members and study participants, collect/monitor data, ensure the quality of protocol implementation, and comply with research regulatory guidelines. The CRNC II will perform neurocognitive, vision, and physical fitness tests. It preferable for the CRNC II to travel for protocol implementation or data collection. The CRNC II will review medical records and recruit/enroll study participants.

RESPONSIBILITIES:

1. The CRNC II works directly with study participants to deliver a telehealth based physical activity protocol. Responsibilities include exergame equipment setup (travel to participant's home or working with on-site staff), exergame system safety instruction, personalized exergame prescription development/adjustment, exergame coaching, discussion of barriers & strategies, review of exergame minutes, Q&A about the exergame prescription. The CRNC II is responsible for entering data into REDCap via iPad and report any protocol deviations. The CRNC II uses FaceTime/Zoom calls, text messages, and phone calls to interact with the participant, based on the protocol. The CRNC II ensures consistent interpretation and adherence to protocols at all stages of trials by team members. The CRNC II recommends changes in protocols to improve the quality of data. The CRNC II assist with revision of REDCap based on the protocols.
2. The CRNC II performs neurocognitive, vision, and physical fitness tests.
3. The CRNC II identifies and screens potential study participants to verify eligibility and recruiting/enrolling participants. Once individual is enrolled, is responsible to explain and train participants on how to use the electronic REDCap survey application. The CRNC II reviews electronic medical records to determine what, if any, treatments/services participants receive during the study period, and how those treatments may affect study outcomes.
4. The CRNC II attends research study meetings to discuss the progress/status of the study participants. The CRNC II supports other research staff as needed on participant assessments and follow-ups. The CRNC II collaborates with and maintains a positive rapport with school and university research staff, study sites, and members of the research team, as well as federal granting agencies.

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5. The CRNC II works in a professional manner and completes tasks and projects in a timely manner. Miscellaneous computer operation skills include Microsoft Office, e-mails, videoconferencing, and internet browsers/social applications.
6. The CRNC II participates in education/training opportunities that facilitate this role.
7. The CRNC II facilitates compliance relative to University, SON, and sponsor policies, and SON and University policies and procedures.

QUALIFICATIONS:

Position requires a Bachelor's degree in nursing and (2) years of related clinical experience required. Currently licensed as a Registered Nurse (RN) by the Alabama Board of Nursing required. Position requires previous research experience. This position also requires proficiency with Microsoft office software (Word, Excel, PowerPoint, Access) and Outlook; editing experience; ability to construct tables, graphs, and charts. Previous working experience at the UAB Hospitals or UAB School of Medicine is preferable.

The successful candidate should be flexible, self-motivated, professional, and possess excellent interpersonal and organizational skills. CITI IRB training will be required upon hire. Well-developed communication, interpersonal, and organizational skills are required. All duties will be conducted in accordance with federal guidelines for conduct of research with human subjects. Individual must adhere to all SON & UAB policies and procedures including but not limited to all FERPA and HIPAA regulations. Individual must be able to work independently and within a team environment.

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