

June 8th, 2020

To: All Pediatric, Med-Peds, Peds-Genetics and Peds-Neuro Residents
All Pediatric Fellows
All Pediatric Faculty

From: J. R. Hartig, M.D.
Chair, Founders' Fund Committee
Director, Medicine/ Pediatric Residency Program

Re: **Founders' Fund Educational Grants**

The Founders' Fund was established by the Department of Pediatrics to honor three key "Founders" and educators of our Department: ***Dr. Paul Palmisano, Dr. Bill Benton, and Dr. Ralph Tiller***. These physicians epitomized the ideal academic pediatrician. Thankfully, the dream to honor these esteemed individuals became a reality with the generosity of former and current Pediatric Faculty and Residents. For more than a decade, the Founders' Fund has been used to encourage and support *educational endeavors* in our Pediatric Residency Program through Educational Grants.

2020 Cycle Changes

Given the significant challenges to the regular order of business this past year, we anticipate that many of the 2019-2020 Founder's Fund recipients were justifiably unable to complete their projects. We seek to support these individuals, groups and projects in this coming year. As such, any project awarded funds last year will be given priority for the 2020-2021 application review. Those seeking a continuation of funds must complete a standard application and include a paragraph explaining the need for the continuation. All applications should indicate how, if successful, this project will impact health inequities or health disparities.

Purpose of the Grant:

The purpose of this grant opportunity is to support *new, innovative educational endeavors* in our curriculum or in quality and outcomes research related to the Pediatric Residency Program. We look forward to projects that focus on Resident Education, Resident Advocacy in the Community, and/or Quality Improvement Residency Projects. Ideally these resources support or produce an intervention which otherwise might not be undertaken; might go unfunded; creates a pilot or materials toward a sustainable endeavor and directly impacts our current residents.

Applications Accepted From:

Application for a Founders' Fund Educational Grant is open to all Pediatric Faculty, Pediatric, Medicine-Pediatric, Pediatric-Neurology and Pediatric-Genetic Residents, and all Pediatric Fellows. Priority will be given to grants with resident participation as an investigator.

Award:

Selected grants may be supported to a maximum of \$1000.00.

Grant Availability:

Funding for the grant becomes available on July 1st, 2020 and remains available until June 30th, 2021. Items may not be purchased, reimbursed or funded after June 30th, 2021 without prior written approval from the Chair of the Committee. Any unused monies are forfeited on July 1st, 2021. Prior proposals (previous cycle) awarded funding may be resubmitted for continuing funding; however, these 'reapplications' ideally should have new or additional innovative goals/plans, must include a full report detailing the progress to date and must complete/submit a new application. As stated above, projects impacted by COVID will be prioritized as well.

The number of awards each cycle is dependent upon the quality and number of grants submitted as well as the preservation of the fund itself. Generally, six to eight grants are awarded per academic year.

Covered Items:

Grant funding may be used to support the purchase of materials directly related to the intervention/project including hardware, software, sustainable goods and DME-like equipment. Funding may support the production of items to be used at conferences/presentations (such as posters, handouts, software). Any item(s) not listed in the original grant submission must be approved by the Principal Investigator and FF Committee Chair (Dr. Hartig) prior to purchase.

Excluded Items:

Funding cannot support faculty or resident time, travel or other personal expenses. Funding generally should not be used for perishable goods, food and drink. A maximum of 10% of the grant may be used for these items *if included* in the original, submitted budget. Funding cannot support any purchase of alcohol or related products.

Requirements:

Grant applications should include the following sections/information:

- Principal Investigator/s:
- Investigators (additional):
- Title of Project:
- Specific Goals / Aims:
- Background:
- Description of Project:
- Proposed Outcome Measurement:
- Significance of Project to Pediatric Education:
- Impact on Health Inequities or Health Disparities:
- Proposed Detailed Budget of Project:

Successful applications are generally 3-5 pages and do not require additional letters of support or other material frequently requested in larger grants.

A **Mid-Year Progress Report** is required including the following sections:

- Description of status of the project
- Accounting for any budget expenditures.

Failure to submit a Mid-Year Report by the deadline results in 20% loss of total funds.

A **Final Report** is required with the following components:

- Detailed description of the status/progress/results of the project
- Final budget expenditures
- Listing of all presentations/scholarly works which resulted from project (in proper citation format)

Failure to submit a Final Report by the deadline may result in a 1-2 year suspension from consideration for Founders' Funds

The Principal Investigator is primarily responsible for the two reports but all listed investigators collectively hold responsibility for the project, reports, outcomes and consequences.

Submission of Application:

Grant applications should be returned to:

UAB Pediatric Residency Program Attn: Rachel Cawley
1600 Seventh Avenue South
Dearth Tower 4th Floor
Sergio Stagno Center
Birmingham, AL 35233-1711

Alternatively completed applications may be emailed directly to J. R. Hartig at jhartig@uabmc.edu or jhartig@peds.uab.edu.

Timeline:

Request for Application:	June 8 th , 2020
Application Deadline:	June 29 th , 2020 at 09:00am
Notification of Award:	July 6 th , 2020
Availability of Funds:	July 1 st , 2020 through June 30 th , 2021
Progress Report Due:	January 11 th , 2021
Final Report Due:	June 15 th , 2021

Please contact the Committee Chair with any questions regarding our Founders' Fund Educational Grants. We encourage faculty and residents to seek out new educational projects and take advantage of this unique opportunity. Thank you for your continued dedication to Pediatric Education in our Residency Program.

cc: Mitchell Cohen, M.D.
Professor and Chair, Department of Pediatrics