

GME Works for Well-Being Call for Proposals FY 2018

Goal: The purpose of this initiative is to mirror the ACGME's initiative of *Back to the Bedside* to increase efforts within our institution to support innovative ideas, clinical practices or policies that will improve physician well-being and foster a sense of meaning in work and can be shared as best practices for all training programs within our institution.

I. Submission Process/Deadlines

All applications must be submitted electronically to Karley Nemeth at knemeth@uabmc.edu no later than midnight on the deadline date of April 1, 2018.

Applications will be reviewed by members of the GME Wellness Subcommittee. Applicants will be notified of the funding decisions within 4-6 weeks following the application deadline.

II. Eligible Support

- All ACGME-accredited programs (residencies and fellowships) are eligible. Proposals must be trainee led.
- Programs may receive up to \$2,500 matching funds (matched by the department or division) depending on the strength of the proposal. Proposals organized around a research question or hypothesis and that are planned for dissemination by presentation or publication will be given first priority of review and funding.
- Funds will be awarded during FY 2018
- Programs receiving these funds agrees to share ideas, information, and outcomes with the UAB GME community and others as a way to share best practices. Programs will be required to present during a DCGME Faculty Development session and the Medical Education Research Interest Group with results. Outcomes of the project will be published on the GME website.
- Program Director signature on application form
- A letter of commitment from your Department Chair/Division Chair stating the dollar amount the Department/Division is willing to commit, must be included to be eligible for matching funds from GME.

III. Application Guidelines

- Proposals should be limited to three pages and at least 11 point font, one inch margins (attachments do not count in the page count)
- The following information regarding the team must be included:
 - Program
 - Team Leader Name (must be a trainee who will be a trainee throughout implementation of the project), email address, phone number
 - Faculty Mentor Name, email address, phone number
- The following is the order of how the application should be organized
 1. Title of the project or proposal
 2. Team Information
 3. Faculty Mentor Information
 4. Introduction/Background/Purpose
 5. Hypothesis/Objectives/Special Aims/Goals

6. Study Design/Project Design
 - Include research procedures and data analysis (as applicable)
7. Timeline of project
8. Budget and Justification
 - --Include as a separate attachment (not included in the three page limit)
9. IRB approval – Please indicate approved date or pending/date applied (as appropriate)
10. Any other relevant information, including study instruments or protocols, as applicable
11. Attachments (Attachments are not included in the three page limit)
 - Letter of financial support/matching funds from the Department Chair
 - Any other relevant letters of support (Medical Director, Nurse Manager, etc.)

IV. Criteria for Selection (max points possible – 30)

All applications will be evaluated on the following criteria: Project background & purpose, study design, budget & justification, and overall impact & need.

Background and Purpose (1-5 points)

1= poor/strongly disagree

5= outstanding/strongly agree

Is the project relevant to the goal for the GME Wellness Funds? Does the proposal address an important issue? Is the background and purpose of the project well described? If the aims of the project are achieved, how will the working and learning environment change to foster a sense of meaning in work and improve physician well-being? How will successful completion of the aims change the methods, clinical practices, or policies that improve physician well-being?

Study Design (1-10 points)

1= poor/strongly disagree

10= outstanding/strongly agree

Are the overall strategy, methodology, and analyses well-described, well-reasoned, and appropriate to accomplish the specific aims? Are the concepts, approach/methodologies, or interventions novel to the field? Is a refinement, improvement, or new application of concepts, approach/methodologies, or interventions proposed? Are potential problems, alternate strategies, and benchmarks for success presented? Does the applicant describe adequate and appropriate statistical analysis and data management expertise, when applicable? Are plans for protection of human subjects addressed? (IRB approval: not applicable, approved (protocol #), pending with date applied). Does the proposed faculty mentor have a strong track record of or potential for success in mentoring the project and research?

Budget and Justification (1-5 points)

1= poor/strongly disagree

5= outstanding/strongly agree

Are the requested expenditures adequately justified and appropriate for support? Is the letter of commitment from the Department attached?

Overall Impact and Need (1-10 points)

1= poor/strongly disagree

10= outstanding/strongly agree

Reviewers will provide an overall impact/need score to reflect their assessment of the likelihood for the project to exert a sustained influence of the area of study. Is there justifiable need for the proposed project? Would there be a tangible impact of the funding?

V. Contact Information

Any questions should be directed to the GME Office at 934-4793 or gmewellness@uabmc.edu.