Overall Level of Report	3 – Exemplary	2 – Acceptable	1 – Developing	No Report
Student Learning Outcomes (SLOs)	All student learning outcomes describe specific observable and measurable student behaviors.	Some student learning outcomes describe observable and measurable student behaviors.	Report contains student learning outcomes that are not observable or measurable (i.e., language may focus on what the program does rather than what the student learns.)	No Report:
Comments:				
Measures/Method/Collection	A variety of well described measures are included for each SLO and the link to the outcome is clear.	Some measures or approaches per outcome are included and the alignment to the outcome is clear.	Measures are vaguely described, loosely aligned to the SLO.	
Comments:				
Targets	Targets are meaningful, based on benchmarks, previous results and/or existing standards.	Targets for each measure are aligned with the measure.	Targets have not yet been identified and not yet aligned with the assessment process rather than results (survey return rate, number of papers reviewed, etc.).	
Comments:				
Findings *Assessment Results and Analysis*	Results are present and there is reference in the analysis for all assessed SLOs. Detailed explanation of results and a clear statement	Results are present and there is reference in the analysis to most assessed SLOs. Limited or no explanation of results including	Presentation of data is weak or nonexistent and there is no interpretation of result, including whether the outcome was achieved.	

	of outcome achievement is included.	whether the outcome was achieved.		
Comments:				
Actions *Use of Data for Improvement*	All actions are clearly derived from interpretation of results and identify an area for improvement, remediation, or enhancement. Clearly defines next steps.	Some actions are clearly derived from interpretation of results and an area for improvement, remediation, or enhancement may be identified.	Some actions appear to be derived from an interpretation of the results; however, no areas for improvement, remediation or enhancement are identified.	
Comments:				
Overall Level of Report:				

Definition of Overall Level of Report:

No Report (0 Points)   A new program; an existing program undergoing curriculum change.

Developing (1-5 points)   A program with outcomes, methods and no assessment completed; incomplete assessment or assessment started, tweaking methods, need to provide more information about the assessment methods, weak discussion of results, hard to determine validity due to lack of explanation, perhaps no actions stated. Room for improvement.

Acceptable (6-10 points)   Sufficient report; has a few areas needed in clarification and/or enhancement. On the way to becoming advanced.

Exemplary (11-15 points)   Clear measures, clear process, good interpretation, and use of results, clearly closes the loop, provides evidence of seeing improvement based on analysis of results, complete report.

Assessment Report Expectations:

Programs should assess all student learning outcomes within three years.

Reports should make limited reliance on grades.

Acronyms should be clarified for reviewers who may not have discipline specific knowledge.

All spaces of the Assessment Report Template should be completed. If no data was collected, please explain. If no action was taken, please explain.