The **HR ACT DOC TRANSACTION REPORT** provides detailed information on ACT transactions in *"Complete"* status as of the run date of the report. This report includes: select **Person Data** information, transactional **Assignment/Salary** information, and **Element Payments** as they appeared on the ACT transaction.

The **HR ACT DOC TRANSACTION REPORT** is available on the **HR Officer Responsibility** and can be generated on an ad-hoc (as needed) basis. The information available on this report is restricted to the end users HR Organizational Hierarchy as assigned in the system. Parameters are available for filtering report content to specific transactional information.

The purpose of this report is to supply end users with a comprehensive report of "Completed" ACT transactions for an Organization, Person, Assignment Category, Job Title and Payroll Groups. The report is delivered to the requestors UAB Report Viewer as an Excel spreadsheet.

#### UAB HR Officer $\rightarrow$ Run Reports $\rightarrow$ Submit Processes $\rightarrow$ Single Request



#### 1. From the **SUBMIT REQUEST** from click on the **NAME LOV**.

Submit Request 🖓 🔤		-0
Run this Request		
		Copy
	l	
Name		([])
Operating Unit		$\checkmark$
Parameters		
Language		
	Language Settings	. Debug Options
At these Times		
Run the Job	As Soon as Possible	Schedule
- Upon Completion		
opon completion	Save all Output Files	
Layout		Options
Notify		
Print to		
Help (C)	Submit	Cancel
		Sallooi

2. Select **HRUAB ACT DOCS TRANSACTION REPORT** and click **OK**.





3. The **PARAMETERS** window displays.

#### Parameters:

# NOTE: The use of Parameters will limit report results. When selecting multiple parameters, report results will reflect only transactions meeting all parameter conditions.

#### DOCUMENT EFFECTIVE DATE. FROM and TO

Filters report results to transactions with a Document Effective Date within the specified time period.

#### Security Organization

Report results follow the HR Org Security; however, results may be filtered to a specific Organization Code by selecting the individual Org code.

# Employee Blazer id/Employee Number

Filters report results to a specific individual.

Parameters 0000000000000	***************************************
Document Effective Date, Fro	m 01-JAN-2015
Г	To 15-MAY-2015
Parameters	
Document Effective Date, From 01-JAN	I-2015
To <mark>15-MAY</mark>	(-2015
Organization 704650	000 Hospitalist Service
2Parameters	

Document Effective Date, From	01-JAN-2015	
То	15-MAY-2015	
Organization	704650000 Hospitalist	Service
Employee Blazer id		]
Emplovee Number		

#### **Document Type**

By default report results will include all document types; however, results can be filtered to a specific document type.

Parameters		
Document Effective Date, From	01-JAN-2015	Find %
То	15-MAY-2015	Desument Type
Organization	704650000 Hospitalist Service	BUDGET
Employee Blazer id		CHANGE
Employee Number		COSTING CHANGE
Document Type		DATA CHANGE
Document Reason		ELEMENTS
Employment Category		FACULTY RECRUIT
Payroll		
Job		
		Eind QK Cancel
		OK Cancel Clear Help

#### **Document Reason**

Upon selecting a specific document type, the report results can then be further refined to a specific document reason.

Parameters		Document Reason (00000000000000) ×
Document Effective Date, From	01-JAN-2015	Find %
	15-MAY-2015	Document Reason
Organization	704650000 Hospitalist Service	CHANGE OF ASSI
Employee Blazer id		END ASSIGNMENT
Employee Number		EQUITY INCREASE
Employee Number		MERIT INCREASE
Document Type	CHANGE	PROBATIONARY I
Document Reason		PROMOTION SA
Employment Category	,	RECLASSIFICATI
Employment outegory		SALARY SCHEDU
Payroll		TRANSFER LATE
Job		TRANSFER LATE
		OK Cancel Clear Help

#### **Employment Category**

Filters report results to a specific Employment Category.

Parameters		E	Employment Categor	y beelee	00000 ×	
Document Effective Date, From	01-JAN-2015		Find %			
	15-MAY-2015		Employment Categ	0.01/		
Organization	704650000 Hospitalist Service		01 Regular FT	ory		
Employee Blazer id			02 Temporary FT			
Employee Number			03 Regular PT			
Document Type	CHANGE		04 Irregular 05 Irregular ACA Eli	aible		
Document Reason	CHANGE OF ASSIGNMENT CA		06 Student	gible		
Employment Category			07 Resident			
Pavroll			11 Federal Work St	udy		
loh			12 Three 12-Hour S 17 Weekend Staff N	ihitts Jurse		
000	4	-	20 Post Doc Traine	e	_	Þ
			21 Post Doc Emplo	yee		
		C	46 Trainee			)
			59 Affiliate Employe	e		
Cancel			Eind	<u>O</u> K	Cancel	

#### <u>Payroll</u>

Filters report results to a specific Employment Category.



Parameters		Job beeneeseeseeseeseeseesee ×
Document Effective Date, From	01-JAN-2015	Find %
То	15-MAY-2015	lab.
Organization	704650000 Hospitalist Service	0024.Visiting Assoc Prof
Employee Blazer id		0025.Visiting Asst Prof
Employee Number		0026.Visiting Instructor
Document Type	CHANGE	0027. Visiting Prof
Document Reason	CHANGE OF ASSIGNMENT CA	0020.Assoc Dean
Employment Category	01 Regular FT	0100.Internal Consultant (Facu
Pavroll	Monthly	0101.Emeritus
Job		0110.Research Assoc Profes 0119 Distinguished Professor/
		0120.Distinguished Professor/
	_	0121.Professor Emeritus/Univ
		0123.Prof/University Scholar
		0124 Assoc Prof/Asst Dean
Cancel		Eind <u>QK</u> Cancel

<u>Job</u>

.

Filters report results to a specific Job Title.

4. Each parameter selected further restricts report results. When selecting multiple parameters, report results will reflect only transactions meeting all parameter conditions. Once all parameters have been entered if applicable, click **OK**.

Parameters 0000000000000000	
Document Effective Date, From	01-JAN-2015
То	15-MAY-2015
Organization	704650000 Hospitalist Service
Employee Blazer id	
Employee Number	
Document Type	CHANGE
Document Reason	CHANGE OF ASSIGNMENT CA
Employment Category	01 Regular FT
Payroll	Monthly
Job	AC100N1.Admin Assoc
	QK Clear Help

5. Click on **Submit** to generate report.

Submit Request Debele	***************************************	***************************************	;+;+;+;+;+;+;+;+;+;+;+;+;+;+;+;+;+;+;+
Run this Request			
			Copy
Name	HRUAB ACT Docs Transaction Report		
Operating Unit			
Parameters	01-JAN-2015:15-MAY-2015:704650000 Ho	spitalist Service:::CH	ANGE:CHANGE OF AS
Language	American English		
		anguage Settings	Debug Options
At these Times			
Run the Job	As Soon as Possible		Schedule
			1
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		i Ompin	
Layout			Options
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Print to	noprint		
1			
Help (C)		Submit	Cancel
		Сарши	Calcer

6. The **Request** window opens.

Notice that the report has been assigned a Request ID number that is followed by the name of the report. The **Phase** field identifies at which point of the process the report is in currently. Valid phases are **Pending**, **Running**, and **Completed**. Click on the **Refresh Data** button in the top, left-hand area of the window to see the update of the Phase. The **Status** field maintains the status of the report request. The only valid statuses are **Normal** and **Error**. The final field is the PARAMETERS field and lists the subsetted parameters applied to this report request before submission.

<u>R</u> efr	esh Data		Find Requests		Sub <u>m</u> it a New Request		
Request ID			Parent				
	Name			Phase 🖌	Status	Parameters	
81446465	HRUAB ACT Doo	s Transa		Completed	Normal	2015/01/01 00:00:00, 2015/05	
81445889	WFUAB Report	Workflow		Completed	Normal	, 145918	
81445778	WFUAB Report	Workflow		Completed	Normal	623,	
81445625	HRUAB Report U	JAB Rep		Completed	Normal		
81445623	HRUAB Report U	JAB Rep		Completed	Normal		
81441629	HRUAB ACT Ter	m Docs (		Completed	Normal	14-MAY-2015, 14-MAY-2015	
81441422	HRUAB ACT Hire	e Docs in		Completed	Normal	14-MAY-2015	
81441358	HRUAB ACT Hire	e Docs in		Completed	Normal	14-MAY-2015	
81441224	HRUAB ACT Hire	e Docs in		Completed	Normal	01-MAY-2015	
81441220	HRUAB ACT Hire	e Docs in		Completed	Normal	14-MAY-2015	
Hold	l Request	,	View Detail <u>s</u> …			View Output	
Cane	el Request		Diagnostics			View Log	

Once the report phase is *"Completed"*, an email notification will be sent to the end user's blazer id email account informing them the report has been made available in the **UAB Report Viewer System**. Click on the link provided in email to log into Report Viewer.

	Fri 5/15/2015 12:41 PM
	UAB Report Viewer <uabrptvw@cognosdb.it.uab.edu> New report added in the UAB Report Viewer System.</uabrptvw@cognosdb.it.uab.edu>
To Charlotte D	Wilson
This message	ge was sent with High importance.
You can vie https://uabr	ew reports by logging in at : reportviewer.uab.edu/
Report Det	ails :
Report Det Report Sy	ails : stem Report Name Report Date
Report Det Report Sy Oracle	ails : stem Report Name Report Date HRUAB ACT Docs Transaction report 15-MAY-15

#### Sample Report:

Color coding has been added for training purposes only

	Report Name: HRUAB A	ACT Docs Transact	ion Report						
	Parameters:	Effective Date ET		Organization	Emp Plazar ID	Employee Number	Document Tu		ocument Re
lows: 1 – 4	5/15/2015 12:48	1-Jan-15	15-May-15	704650000 Hospitalist S	ervice	Employee Number	Documentity	pe D	ocument ke
<u> </u>									
eport Name and	Document Number	Doc Eff Date D	oc Submit Dat	e Doc Completion Date	Doc Type	Doc Reason	Doc Subgrou	p Ll	D Changed
oport Hamo and	852401	1-Feb-15	14-Jan-15	26-Feb-15	5 LEAVES	FMLA WITH PAY	<b>T</b>		
arameters	853062	1-Jan-15	16-Jan-15	20-Jan-1:	5 DATA CHANGE	DATA CHANGE			
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	853065	1-Jan-15	16-Jan-19	20-Jan-1!	5 ELEMENTS	NONRECURRING ELEME	NT		
	853066	1-Jan-15	16-Jan-15	20-Jan-15	5 COSTING CHANGE	FUNDING SOURCE CHAN	IGE		
olumns A – H	853067	1-Jan-15	16-Jan-15	20-Jan-15	5 ELEMENTS	NONRECURRING ELEME	NT		
	853156	1-Jan-15	20-Jan-15	20-Jan-1	5 HIRE	ADDITIONAL ASSIGNME	NT	Y	
ransaction	853159	1-Jan-15	20-Jan-15	20-Jan-1	5 HIRE	ADDITIONAL ASSIGNMEN	NT	Y	
	853160	1-Jan-15	13-Feb-15	20-Jan-1	5 HIRE	ADDITIONAL ASSIGNMENT	T	Y	
escriptors	857563	1-Feb-15	13-Feb-15	16-Feb-15	5 ELEMENTS	NONRECURRING ELEME	NT		
coomptore	857563	1-Feb-15	13-Feb-15	16-Feb-15		NONRECURRING ELEME			
	862585	1-Mar-15	19-Mar-15	23-Mar-1	5 ELEMENTS	NONRECURRING ELEME	NT		
	862585	1-Mar-15	19-Mar-15	23-Mar-1	5 ELEMENTS	NONRECURRING ELEME	NT		
	862644	1-Mar-15	19-Mar-15	23-Mar-1	5 ELEMENTS	NONRECURRING ELEME	NT		
	868871	12-Apr-15	17-Apr-15	22-Apr-15	5 CHANGE	TRANSFER WITH PROMO	TION Transfer with	Promotion Y	
	870208	1-Apr-15	17-Apr-15	20-Apr-15	5 HIRE	ADDITIONAL ASSIGNMEN	NT	Y	
	870209	1-Apr-15	24-Apr-15	20-Apr-15	5 HIRE	ADDITIONAL ASSIGNMENT	NT	Y	
	Assign Catg	Payroll Name Er	np Job Super	visor Name Superviso	r Assn Num				
	Emp Name	Emp Number Bl	azer Id Emp I	Email Emp Cam	pus Ph Service Date	Birthday Gender To	ot Num of Assign	Assign Numbe	r Prim Assig
	Example1, Employee	1111111 E)	KAM1 work	llow@uab.edu (205) 999	-9999 13-Jun	-05 15-May M	2	1111111	Y
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olumns I - S	Example3, Employee	1111113 EX	KAM3 <u>work</u>	ilow@uab.edu (205) 999	-9999 22-Jun	-09 10-Feb M	3	1111113	
	Example4, Employee	11111114 E	CAME work	10w@uab.edu (205) 999	-9999 1-10				N
elect Person Data	Examples, Employee	1111113 6/			0000 1 Aug	-14 17-Aug M	2	1111114	N
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was lists was at a w	Example1, Employee	1111116 EX 1111117 EX	KAM6 work	flow@uab.edu (205) 999 flow@uab.edu (205) 999 low@uab.edu (205) 999	-9999 1-Aug -9999 1-Jul -9999 1-Jul	-14 17-Aug M -12 28-Aug M -14 29-Apr M -13 6-Nov M	2 2 2 3	1111114 1111115 1111116 1111117	N N N N
orm Information	Example1, Employee Example7, Employee Example1, Employee	1111116 E) 1111117 E) 1111118 E)	KAM6 <u>work</u> KAM7 <u>work</u> KAM8 work	flow@uab.edu (205) 999 flow@uab.edu (205) 999 flow@uab.edu (205) 999 low@uab.edu (205) 999	-9999 1-Aug -9999 1-Jul -9999 1-Jul -9999 1-Jul	-14 17-Aug M -12 28-Aug M -14 29-Apr M -13 6-Nov M -10 30-Mar M	2 2 2 3 2 2	1111114 1111115 1111116 1111117 1111118	2 2 2 2 2 2
orm Information	Example1, Employee Example7, Employee Example1, Employee Example8, Employee	1111116 E) 1111117 E) 1111118 E) 1111118 E)	KAM6 <u>work</u> KAM7 <u>work</u> KAM8 <u>work</u> KAM9 <u>work</u>	flow@uab.edu         (205) 999	-9999 1-Aug -9999 1-Jul -9999 1-Jul -9999 24-Jun -9999 24-Jun	-14 17-Aug M -12 28-Aug M -14 29-Apr M -13 6-Nov M -10 30-Mar M -13 30-May M	2 2 2 3 2 1	1111114 1111115 1111116 1111117 1111118 1111119	2 2 2 2 2
rm Information	Example1, Employee Example7, Employee Example1, Employee Example8, Employee Example9, Employee	1111116 E) 11111117 E) 1111118 E) 1111118 E) 1111119 E) 1111120 E)	KAM6 work KAM7 work KAM8 work KAM9 work KAM9 work	flow@uab.edu         (205) 999           low@uab.edu         (205) 999           low@uab.edu         (205) 999	-9999 1-Aug -9999 1-Jul -9999 1-Jul -9999 24-Jun -9999 24-Jun -9999 1-Jul	-14 17-Aug M -12 28-Aug M -14 29-Apr M -13 6-Nov M -10 30-Mar M -13 30-May M -14 11-Apr M	2 2 3 2 1 1	1111114 1111115 1111116 1111117 1111118 1111119 1111120	2 2 2 2 2
rm Information	Example1, Employee Example7, Employee Example1, Employee Example8, Employee Example9, Employee Example10, Employee	1111116 EX 1111117 EX 1111117 EX 1111118 EX 1111119 EX 1111120 EX 1111120 EX	CAM6 work CAM7 work CAM7 work CAM8 work CAM9 work CAM10 work CAM11 work	Tow@uab.edu         (205) 995           flow@uab.edu         (205) 995           flow@uab.edu         (205) 999	-9999 1-Aug -9999 1-Jul -9999 1-Jul -9999 24-Jun -9999 24-Jun -9999 1-Jul	14         17-Aug M           12         28-Aug M           14         29-Apr M           13         6-Nov M           10         30-Mar M           13         30-Mar M           14         11-Apr M           12         28-Jun M	2 2 3 2 1 1 1	1111114 1111115 1111116 1111117 1111118 1111119 1111120 1111121	2 2 2 2 2
orm Information	Example1, Employee Example7, Employee Example4, Employee Example8, Employee Example9, Employee Example10, Employee Example11, Employee	1111116 EX 1111117 EX 1111117 EX 1111118 EX 1111119 EX 11111120 EX 11111121 EX 1111122 EX	CAMG work CAMG work CAM7 work CAM8 work CAM9 work CAM10 work CAM11 work CAM12 work	Itow@uab.edu         (205) 999           flow@uab.edu         (205) 999	9999         1-Au           -9999         1-Jui           -9999         24-Jun	-14         17-Aug M           -12         28-Aug M           -14         29-Apr M           -13         6-Nov M           -10         30-Mar M           -13         30-May M           -14         11-Apr M           -12         28-Jun M           -11         20-Mar F	2 2 3 2 1 1 1 2 2 2 2 2 2 2 2	1111114 1111115 1111116 1111117 1111118 1111119 1111120 1111121 1111122	N N N N N N Y
rm Information	Example1, Employee Example7, Employee Example8, Employee Example9, Employee Example10, Employee Example11, Employee Example11, Employee Example12, Employee	1111116 EX 1111117 EX 1111117 EX 1111118 EX 11111120 EX 1111122 EX 1111122 EX 1111122 EX 1111123 EX	KAM6         Work           KAM7         Work           KAM8         Work           KAM9         Work           KAM10         Work           KAM11         Work           KAM12         Work           KAM13         Work	Itow@ulab.edu         (205) 999	-9999         1-Au           -9999         1-Ju           -9999         1-Ju           -9999         24-Jun           -9999         24-Jun           -9999         24-Jun           -9999         24-Jun           -9999         24-Jun           -9999         28-Feb           -9999         28-Feb           -9999         28-Feb	14         17-Aug M           +12         28-Aug M           +14         29-Apr M           -13         6-Nov M           -10         30-Mar M           -13         30-May M           -14         11-Apr M           -12         28-Jun M           -11         20-Mar F           -11         20-Mar F	2 2 3 2 1 1 1 2 2 2 2	1111114 1111115 1111116 1111117 1111118 1111119 1111120 1111121 1111122 1111122	2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2
rm Information	Example1, Employee Example7, Employee Example8, Employee Example9, Employee Example10, Employee Example10, Employee Example12, Employee Example12, Employee	1111116 EX 1111117 EX 1111117 EX 11111118 EX 11111120 EX 1111120 EX 1111121 EX 1111122 EX 1111122 EX 1111122 EX 1111122 EX	KAM6     Work       KAM7     Work       KAM8     Work       KAM9     Work       KAM10     Work       KAM11     Work       KAM12     Work       KAM13     Work	10w@uab.edu (205) 999 flow@uab.edu (205) 999	-9999         1-Au           -9999         1-Ju           -9999         1-Ju           -9999         24-Jun           -9999         24-Jun           -9999         24-Jun           -9999         24-Jun           -9999         28-Feb           -9999         28-Feb           -9999         22-Jan           -9999         22-Jan	14         17-Aug M           12         28-Aug M           -14         29-Apr M           -13         6-Nov M           -10         30-Mar M           -13         30-May M           -14         11-Apr M           -12         28-Jun M           -11         20-Mar F           -08         30-Sep F	2 2 3 1 1 1 1 2 2 2	1111114 1111115 1111116 1111117 1111118 1111119 1111120 1111121 1111122 1111123 1111124	N N N N N N N N N N N N N N N N N N N
rm Information	Example1, Employee Example1, Employee Example1, Employee Example8, Employee Example9, Employee Example10, Employee Example11, Employee Example13, Employee Example14, Employee	1111116 E) 1111117 E) 1111118 E) 1111118 E) 1111120 E) 1111122 E) 1111122 E) 1111122 E) 1111122 E)	CAM6 work CAM7 work CAM8 work CAM8 work CAM10 work CAM11 work CAM12 work CAM13 work CAM14 work CAM15 work	Itow@uub.cdu         (205) 999           flow@uub.cdu         (205) 999	99999 1-Jul 99999 1-Jul 99999 24-Jun 99999 24-Jun 99999 24-Jun 99999 24-Jun 99999 28-Feb 99999 28-Feb 99999 22-Jan 99999 22-Jan	14         17-Aug M           14         17-Aug M           12         28-Aug M           14         29-Apr M           13         6-Nov M           10         30-Mar M           -11         30-May M           -12         28-Jun M           -11         20-Mar F           08         30-Sep F           -08         32-Sep F           -08         22-Feb F	2 2 3 2 1 1 1 1 2 2 2 1 1	1111114 1111115 1111116 1111117 1111118 1111119 1111120 1111121 1111122 1111123 1111124 1111124	2 2 2 2 2 7 4 4 4 4 4 4 4 4 4 4 4 4 4 4
orm Information	Example1, Employee Example7, Employee Example8, Employee Example9, Employee Example10, Employee Example11, Employee Example12, Employee Example13, Employee Example14, Employee Example15, Employee	1111116 E) 1111117 E) 1111118 E) 1111120 E) 1111121 E) 1111122 E) 1111122 E) 1111122 E) 1111125 E) 1111125 E) 1111126 E)	CAM6 work CAM7 work CAM7 work CAM8 work CAM10 work CAM11 work CAM11 work CAM12 work CAM13 work CAM15 work CAM16 work	Itow@uab.cdu         (205)         999	99999 1-Au 99999 1-Ju 99999 1-Ju 99999 24-Jun 99999 24-Jun 99999 24-Jun 99999 24-Jun 99999 28-Fet 99999 28-Fet 99999 22-Jan 9999 22-May 99999 27-May	14         17-Aug M           12         28-Aug M           -14         29-Apr M           -13         6-Nov M           -10         30-Mar M           -13         30-May M           -14         11-Apr M           -11         20-Mar F           -13         20-Dore F	2 2 3 3 1 1 1 2 2 2 1 1 1	1111114 1111115 1111116 1111117 1111118 1111117 1111120 1111121 1111122 1111123 1111124 1111125 1111126	2 2 2 2 7 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4
orm Information	Example1, Employee Example7, Employee Example9, Employee Example9, Employee Example10, Employee Example11, Employee Example13, Employee Example13, Employee Example15, Employee Example15, Employee Example15, Employee	1111116 E) 1111117 E) 1111118 E) 1111120 E) 1111122 E) 1111122 E) 1111122 E) 1111122 E) 1111125 E) 1111125 E) 1111125 E) 1111125 E) 1111126 E) 1111127 E)	AAMAG work AAMAG work	Itowauab.edu (205) 999 flowauab.edu (205) 999	99999         1-Jul           99999         1-Jul           99999         1-Jul           99999         24-Jun           99999         24-Jun           99999         24-Jun           99999         24-Jun           99999         28-Feb           99999         22-Jan           99999         22-Jan           99999         22-Jan           99999         22-Jan           99999         27-May           99999         29-May	14       17-Aug M         28-Aug M         -12       28-Aug M         -14       29-Apr M         -13       6-Nov M         -10       30-Mar M         -13       30-May M         -14       11-Apr M         -12       28-Jun M         -11       20-Mar F         -08       30-Sep F         -08       22-Feb F         -08       22-Feb F         -11       29-Dec F         -12       29-Dec F	2 2 3 3 1 1 1 1 2 2 2 1 1 1 1	1111114 1111115 1111116 1111117 1111117 1111119 1111120 1111122 1111123 1111123 1111124 1111125 1111126 1111127	2 2 2 7 7 Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y
orm Information	Example1, Employee Example2, Employee Example8, Employee Example9, Employee Example10, Employee Example11, Employee Example12, Employee Example13, Employee Example14, Employee Example14, Employee Example17, Employee Example18, Employee	1111116 E) 1111117 E) 1111118 E) 1111119 E) 1111120 E) 1111122 E) 1111122 E) 1111122 E) 1111124 E) 1111126 E) 1111126 E) 1111127 E) 1111128 E) 1111128 E)	AAM6 work AAM7 work AAM7 work AAM8 work AAM10 work AAM10 work AAM11 work AAM11 work AAM14 work AAM14 work AAM15 work AAM16 work AAM17 work AAM17 work	Intoweusb.edu         (205)         999	99999         1- Aug           99999         1- Jul           99999         1- Jul           99999         24- Jun           99999         28- Feb           99999         28- Feb           99999         22- Jan           99999         27- May           99999         27- May           99999         27- May           99999         27- Aug           99999         18- Jun           99999         18- Jun           9999         18- Jun           9999         18- Jun	14       17-Aug M         28-Aug M         12       28-Aug M         -14       29-Apr M         -13       6-Nov M         -10       30-Mar M         -11       30-Mar M         -12       28-Jun M         -11       20-Mar F         -11       20-Dec F         -08       22-Feb F         -08       22-Feb F         -11       20-Dec F         -12       10-Feb F	2 2 3 2 1 1 1 2 2 2 1 1 1 1 1 1 1 1	1111114 1111115 1111116 1111116 1111117 1111118 1111120 1111122 1111122 1111122 1111125 1111126 1111127 1111128	2 2 2 2 7 4 4 4 4 4 4 4 4 4 4 4 4 4 4 4
orm Information	Example1, Employee Example7, Employee Example8, Employee Example8, Employee Example9, Employee Example10, Employee Example11, Employee Example14, Employee Example15, Employee Example17, Employee Example17, Employee Example18, Employee Example18, Employee Example19, Employee	1111116 E) 1111117 E) 1111117 E) 1111120 E) 1111120 E) 1111122 E) 1111122 E) 1111123 E) 1111125 E) 1111125 E) 1111126 E) 1111126 E) 1111127 E) 1111128 E) 1111128 E) 1111129 E)	AGMM6         Work           AGMM6         Work           AGMM6         Work           AGMM8         Work           AGMM9         Work           AGMM10         Work           AGM111         Work           AGM112         Work           AGM113         Work           AGM14         Work           AGM15         Work           AGM17         Work           AGM17         Work           AGM17         Work           AGM18         Work           AGM19         Work           AGM19         Work	Itowauab.edu         (205)         999	99999 1-Jul 99999 1-Jul 99999 24-Jun 99999 24-Jun 99999 24-Jun 99999 24-Jun 99999 24-Jun 99999 28-Feb 99999 22-Jan 99999 22-May 99999 27-May 99999 27-May 99999 28-Jun 99999 24-Jun 99999 24-Jun	14       17-Aug M         12       28-Aug M         -14       29-Apr M         13       6-Nov M         10       30-Mar M         13       30-May M         14       11-Apr M         11       20-Mar F         11       20-Mar F         08       22-Feb F         08       22-Feb F         12       20-bc F         12       20-Feb F         13       29-Dec F         14       12-Apr Mar F         15       22-Feb F         16       22-Feb F         12       10-Feb F         13       28-Jun F         14       12-Apr Apr Apr Apr Apr Apr Apr Apr Apr Apr	2 2 3 3 1 1 1 1 2 2 1 1 1 1 1 1 1 1 1	1111114 1111115 1111116 1111117 1111118 1111119 1111120 1111121 1111122 1111122 1111123 1111125 1111125 1111125 1111128 1111129 11111128	N N N N N N N N N N N N N N N N N N N
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orm Information	Example1, Employee Example2, Employee Example8, Employee Example8, Employee Example9, Employee Example11, Employee Example12, Employee Example13, Employee Example14, Employee Example16, Employee Example18, Employee Example19, Employee Example19, Employee	1111116 E 11111117 E 1111118 E 11111120 E 1111120 E 1111122 E 1111122 E 1111122 E 1111123 E 1111125 E 1111126 E 1111127 E 1111128 E	AGMM6         Work           AGMM6         Work           AGMM6         Work           AGMM7         Work           AGMM10         Work           AGMM11         Work           AGM112         Work           AGM113         Work           AGM114         Work           AGM115         Work           AGM116         Work           AGM117         Work           AGM117         Work           AGM117         Work           AGM12         Work           AGM13         Work	Itow@uub.cdu         (205)         999           flow@uub.cdu         (205)         999 <td>9999         1- Aug           9999         1- Jul           9999         1- Jul           9999         24- Jun           9999         28- Feb           9999         28- Feb           9999         27- May           9999         27- May           9999         27- May           9999         28- Reb           9999         27- May           9999         27- May           9999         28- Aug           9999         28- Qug           9999         28- Qug           9999         28- Qug           9999         24- Jun           9000         12- Jun  &lt;</td> <td>14       17-Aug M         28-Aug M         12       28-Aug M         13       6-Nov M         10       30-Mar M         13       30-May M         14       11-Apr M         12       28-Jun M         11       20-Mar F         10       20-JMar F         11       20-Mar F         08       30-Sep F         08       22-Feb F         11       20-Dec F         12       10-Feb F         13       29-Jun F         14       29-Mar Jun F         15       10-Feb F</td> <td>2 2 2 3 2 1 1 1 2 2 1 1 1 1 1 1 1 1 1 1</td> <td>1111114 1111115 1111116 1111117 1111118 1111120 1111120 1111122 1111122 1111123 1111124 1111125 1111125 1111127 1111128 1111129 1111129</td> <td>N N N N N N N N N N N N N N N N N N N</td>	9999         1- Aug           9999         1- Jul           9999         1- Jul           9999         24- Jun           9999         28- Feb           9999         28- Feb           9999         27- May           9999         27- May           9999         27- May           9999         28- Reb           9999         27- May           9999         27- May           9999         28- Aug           9999         28- Qug           9999         28- Qug           9999         28- Qug           9999         24- Jun           9000         12- Jun  <	14       17-Aug M         28-Aug M         12       28-Aug M         13       6-Nov M         10       30-Mar M         13       30-May M         14       11-Apr M         12       28-Jun M         11       20-Mar F         10       20-JMar F         11       20-Mar F         08       30-Sep F         08       22-Feb F         11       20-Dec F         12       10-Feb F         13       29-Jun F         14       29-Mar Jun F         15       10-Feb F	2 2 2 3 2 1 1 1 2 2 1 1 1 1 1 1 1 1 1 1	1111114 1111115 1111116 1111117 1111118 1111120 1111120 1111122 1111122 1111123 1111124 1111125 1111125 1111127 1111128 1111129 1111129	N N N N N N N N N N N N N N N N N N N
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#### <u>Columns T – Z</u> Assignment Form Transactional Information

							_
Pay	roll	Assign Catg	Assign Loc	Assign Org	Assign Job	Assign Job	Assign Position
Mo	nthly	01 Regular FT	Bham Main Campus	704650000 Hospitalist Service	N060001.NURSE PRACTITIONER	W.G20	704650000.00400.7140300000.130301
Mo	nthly	01 Regular FT		704650000 Hospitalist Service	N060045.NURSE PRACTITIONER		704650000.00800.7140300000.130801
Mo	nthly	04 Irregular		704650000 Hospitalist Service	HP804E0.Physician		704650000.80300.7140300000
Mo	nthly	04 Irregular		704650000 Hospitalist Service	HP804E0.Physician		704650000.80300.7140300000
Mo	nthly	04 Irregular		704650000 Hospitalist Service	HP804E0.Physician		704650000.80300.7140300000
Mo	nthly	04 Irregular		704650000 Hospitalist Service	HP804E0.Physician		704650000.80300.7140300000
Mo	nthly	04 Irregular		704650000 Hospitalist Service	HP804E0.Physician		704650000.80300.7140300000
Mo	nthly	04 Irregular		704650000 Hospitalist Service	HP804E0.Physician		704650000.80300.7140300000
Mo	nthly	04 Irregular	Bham Main Campus	704650000 Hospitalist Service	HP804E0.Physician	W.Z50	704650000.80300.7140300000
Mo	nthly	04 Irregular	Bham Main Campus	704650000 Hospitalist Service	HP804E0.Physician	W.Z50	704650000.80300.7140300000
Mo	nthly	04 Irregular	Bham Main Campus	704650000 Hospitalist Service	HP804E0.Physician	W.Z50	704650000.80300.7140300000
Mo	nthly	01 Regular FT		704650000 Hospitalist Service	N060045.NURSE PRACTITIONER		704650000.00800.7140300000.130801
Mo	nthly	01 Regular FT		704650000 Hospitalist Service	N060045.NURSE PRACTITIONER		704650000.00800.7140300000.130801
Mo	nthly	01 Regular FT		704650000 Hospitalist Service	N060001.NURSE PRACTITIONER		704650000.01100.7140300000.130301
Mo	nthly	01 Regular FT		704650000 Hospitalist Service	N060001.NURSE PRACTITIONER		704650000.00300.7140300000.130301
Mo	nthly	01 Regular FT		704650000 Hospitalist Service	N060001.NURSE PRACTITIONER		704650000.00300.7140300000.130301
Mo	nthly	01 Regular FT		704650000 Hospitalist Service	HN126E0.RN-CLINICAL CARE COORD		704650000.01300.7140300000.121212
Mo	nthly	01 Regular FT	Bham Main Campus	704650000 Hospitalist Service	N060001.NURSE PRACTITIONER	W.G20	704650000.01800.7140300000.150219
Mo	nthly	04 Irregular	Bham Main Campus	704650000 Hospitalist Service	HP804E0.Physician	W.Z50	704650000.80300.7140300000
Mo	nthly	04 Irregular	Bham Main Campus	704650000 Hospitalist Service	HP804E0.Physician	W.Z50	704650000.80300.7140300000
Mo	nthly	01 Regular FT		704650000 Hospitalist Service	N060001.NURSE PRACTITIONER		704650000.00400.7140300000.130301

<u>Columns AA – AH</u> Salary Form Transactional Information

AA	AB	AC	AD	AE	AF	AG	AH
Fte	Doc Beginning Rate Of Pay	Sal Component Reason	Sal Change Value	Sal Change Percent	Doc Ending Rate Of Pay	Hosp Calc Code	Hosp Premium Code
0.01		No Recurring Pay	0	0	0		NA
0.01		No Recurring Pay	0	0	0		NA
0.01		No Recurring Pay	0	0	0		NA
1	22.55	Transfer Adjustment	6416.67		6416.67		NA
0.01		No Recurring Pay	0	0	0		NA
0.01		No Recurring Pay	0	0	0		NA

	AI	AJ	AK	AL	AM	AN	AO	AP	AQ	AR	AS	AT
<u>Columns AI – AL</u>												
Element Entry	-											
Form	-											
Transactional												
Transactional		Doc							Proj Last	Actual		
		Element	Entry		Timekeeping	Timecard	Timekeeping	Exp Ret	Day Of	Term	Supervisor	Supervisor
	Element Name	Date	Value	Value	Method	Dist Num	Org	Date	Work	Date	Name	Assn Num
<u>Columns AM – AP</u>								4/27/2015			Example1	1111111
Assignment Form	Incentive Pay	1-Jan-15	Amount	150							Example1	1111111
Transactional	Extra Duty Hours	1-Jan-15	Amount	6290							Example1	1111111
Information	Extra Duty Hours	1-Jan-15	Amount	11480							Example1	1111111
monnation	Extra Duty Hours	1-Jan-15	Amount	5875							Example1	1111111
	Extra Duty Hours	1-Jan-15	Amount	3780							Example1	1111111
<u>Columns AQ - AR</u>	Extra Duty Hours	1-Jan-15	Amount	1610							Example1	1111111
Person Data Form	Extra Duty Hours	1-Jan-15	Amount	1400							Example1	11111111
Transactional	Extra Duty Hours	1-Jan-15	Amount	1690							Example1	1111111
Transactional	Extra Duty Hours	1-Jan-15		2100							Example1	1111111
Information	Incentive Pay	1-Jan-13		600							Example1	1111111
	Incentive Pay	1-Feb-15		225							Example1	1111111
	Incentive Pay	1-Mar-15	Amount	150							Example1	1111111
<u>Columns AS – AT</u>	Incentive Pay	1-Mar-15	Amount	75							Example1	1111111
Assignment Form	Additional Duties	1-Mar-15	Amount	640							Example1	1111111
Assignment rom	Incentive Pay	1-Mar-15	Amount	600							Example1	1111111
Supervisor					NA						Example1	1111111
Information	Extra Duty Hours	1-Apr-15	Amount	1375							Example1	1111111
	Extra Duty Hours	1-Anr-15	Amount	1340		_					Example1	1111111

#### **RETURN TO TOP**