

# FedEx Discount Program

The University of Alabama-Birmingham has established a new discount program with FedEx. This new discount program will save the University approximately 15-20% over current FedEx costs.

**If you need to open a new FedEx account number, simply call FedEx Government Customer Service number at 800.645.9424.**

Tell the FedEx agent you are part of the Alabama Universities (national acct #07078) contract.

**If you currently have a FedEx account number, your account will automatically be enrolled in this new program.**

---

## FedEx Helpful Tips

### Package Pickups

There are 3 ways you can tender a package to FedEx:

1. Call in for a Pickup for FedEx Express or FedEx Ground
  - a. We have same day call in pickups for FedEx Express
  - b. We have next day call in pickups for FedEx Ground
2. If your location averages 3 packages a day or more, you can establish a daily pick up for FedEx Express or FedEx Ground.

To request a daily pick up you need to call 800.463.3339.

3. Drop off a package using Express only drop boxes or FedEx Office (formerly FedEx Kinko's). You can find drop off locations nearest you by going to [www.fedex.com](http://www.fedex.com) and selecting Find Locations ([http://www.fedex.com/Dropoff/start?locale=en\\_US](http://www.fedex.com/Dropoff/start?locale=en_US)) under the Ship Tab

FedEx Express and FedEx Ground operate independently. FedEx Express couriers pick up and deliver only Express packages. FedEx Ground drivers pick up and deliver only Ground packages.

### Managing Your Shipments

You can track your packages online at [www.fedex.com](http://www.fedex.com) by selecting the Track tab to the right of the SHIP tab. You can track by Tracking Number or by Reference codes.