**Report of the BME Graduate Student’s Committee Chair**

*The report should be submitted to the BME Program Administrator no later than 2 weeks after the committee meeting (annually for PhD students, semi-annually for MS students)*

Student’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Committee Chair’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of the graduate committee meeting: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

This meeting was: Initial meeting

 Progress report

 Defense of proposal/admission to candidacy

1. Did the Committee feel that the progress made since the last meeting was acceptable (if not, please elaborate)?
2. Was additional course work suggested for the student? If yes, what courses?
3. List the specific goals and recommendations outlined by the Committee for the student to address by their next Committee meeting
4. Provide any other comments you want to share

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Committee Chair’s Signature Date

***Student*** *- Please send the reports via email or drop off at the BME Program office*