

Blaze Smith

Linkedin.com/in/blazesmith

hrmanagement@uab.edu

205-929-1000

Education

University of Alabama at Birmingham

April 2022

Bachelor of Science in Human Resource Management

- GPA: 3.4/4.0
- Project Management Certificate
- UAB Academic Scholarship (2018-Present)

Employment Experience

University of Alabama at Birmingham

Birmingham, AL

UAB New Student Programs Student Assistant (September 2020 – Present)

- Register prospective students for campus tours and orientation
- Answer any questions that students may have about the campus or specific departments
- Organize for special and reoccurring events
- Develop and create signs, posters, and promotional items

University of Alabama at Birmingham

Birmingham, AL

Resident Assistant – Blazer Hall (August 2019 – May 2020)

- Assessed and responded to the needs of residents (Blazer Hall)
- Created, planned, and implemented educational, social, and recreational programs
- Acted as a liaison between residents and UAB Student Housing and Residential Life
- Counseled peers on personal, academic, and career concerns
- Managed various administrative duties (maintenance requests, incident reports, desk operations, and room transfers)
- Enforced and upheld university policies among peers

Forever 21

Birmingham, AL

Sales Associate (June 2017 – June 2018)

- Established and maintained open lines of communication with management team and peers
- Arranged store promotional items for clearance and markdowns
- Developed innovative sales floor demonstrations to increase the purchasing of merchandise
- Trained new employees regarding store inventory and front desk operations

Leadership Experience

Business Student Leaders

Birmingham, AL

Member (January 2022-Present)

- Represent the Collat School of Business at official events where BSL assistance is requested
- Attend all Business Student Leader meetings

Society for Human Resource Management

Birmingham, AL

Event Planner (August 2019 – Present)

- Designed and facilitated brochures and newsletters on campus
- Planned social and professional events to involve casual networking for student involvement

Management Society at UAB

Birmingham, AL

Communication Chair (August 2018 – April 2019)

- Engaged members frequently through social media with event reminders
- Communicated with alumni for sponsorship and panel discussion